

OFFICE OF THE
DISTRICT RURAL DEVELOPMENT AGENCY
WEST KHASI HILLS DISTRICT
NONGSTOIN

ADVERTISEMENT

The District Rural Development Agency, West Khasi Hills District, Nongstoin invites application for filling up the post on **Contractual basis** as indicated below.

Name of the post : Accountant.
No. of Post : 1 (one)
Educational Qualification : B.Com/M.Com with good Knowledge in Tally.
Age : 18-27 years relaxed by 5 (Five years in case of schedule Tribe & Schedule Caste)
Consolidated emoluments : Rs. 16,000/- per month.
Experience : 2 years of Post Qualification experience in the field of Account and Finance

Necessary Instructions: -

1. Interested candidates can submit their application in standard application form to office of the Project Director, DRDA Nongstoin.
2. The last date of receipt of the applications is on the **15th December 2017 @ 16:00 hrs.**
3. Self Attested copies of all documents/testimonials should be enclosed in support of ST/SC, Age, Qualification, address for Correspondent, Permanent address, experience etc.
4. The following applications will be summarily rejected:-
 - (a). Application without signature of the candidate
 - (b). Application other than in standard form.
 - (c). Application received after due date
 - (d). Incomplete / illegible application
 - (e). Application without photograph and without requisite certificates i.e. Educational Qualification, Age proof, caste certificate, experience certificate etc.
5. No TA/DA will be entertained to the applicants for attending the interview.
6. Application(s) sent by post are also accepted.
7. The Deputy Commissioner Cum Chairman, DRDA, West Khasi Hills District, reserves the right to modify, postpone or cancel the requirement, without assigning any reason.
8. For future communication the applicants are required to write their **Mobile No. Email Id** in the application form.
9. Before applying, candidates in their own interest are advised to go through the details instructions contained in this notice.
10. The recruitment process can be cancelled/postponed/suspended/terminated without any prior notice / assigning any reasons at any stage.

The employment Policy of the Government of Meghalaya shall apply.

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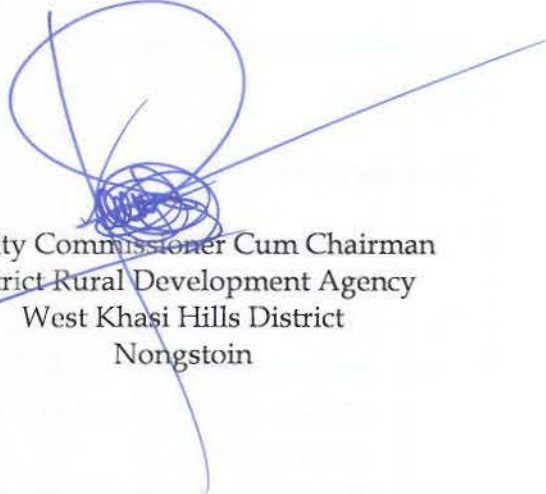
(Arunkumar Kembhavi, IAS)
Deputy Commissioner Cum Chairman
District Rural Development Agency
West Khasi Hills District
Nongstoin

Memo No.DRDA/NG-34/89/Pt-II/149-A,

Dated Nongstoin the 21st November, 2017

Copy to:

1. The Commissioner & Secretary to the Govt. of Meghalya, Community & Rural Development Department, Shillong for information
2. The Director, Community & Rural Development Department, Shillong for information.
3. The SDO (C) Mairang Civil Sub-Division for wide publicity.
4. The District Informatics Officer, West Khasi Hills District, Nongstoin for information and to upload in the District Portal.
5. The Block Development Officer, Nongstoin, Mairang/Mawshynrut. Mawthadraishan C&RD Block for information.
6. Office Notice board.



Deputy Commissioner Cum Chairman
District Rural Development Agency
West Khasi Hills District
Nongstoin